

**REGULAR MEETING OF THE BOARD OF CHOSEN FREEHOLDERS  
HELD ON TUESDAY, FEBRUARY 9, 2016 AT 7:00 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL

STATEMENT OF DIRECTOR

MOMENT OF SILENCE

FLAG SALUTE

MINUTES – MOTION TO APPROVE REGULAR MINUTES

COMMUNICATIONS

REPORTS

FREEHOLDER REPORTS:

**RESOLUTIONS:**

**INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES**

1. Resolution appointing Jeffrey Pierson to the Pollution Control Financing Authority.  
(This Resolution authorizes the appointment of Jeffrey Pierson to the Pollution Control Financing Authority. Term to expire 02/01/21.)
2. Resolution appointing Jeffrey Lindsay the Affirmative Action Officer for the County of Cape May.  
(This Resolution authorizes the appointment of Jeffrey Lindsay as the Affirmative Action Officer for the County of Cape May.)
3. Resolution reappointing George Betts a member to the Cape May County Municipal Utilities Authority.  
(This Resolution authorizes the reappointment of George Betts as a member to the Cape May County Municipal Utilities Authority. Terms shall expire 2/1/21.)
4. Resolution authorizing the Board to hold a meeting excluding the public on February 9, 2016 at 6:00 p.m. or as soon thereafter as possible or as practicable.  
Matters falling within the attorney-client privilege and litigation captioned Denise High v. Cape May County, Workers' Compensation C.P. 2009-27804.  
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
5. Resolution authorizing Shared Services Agreements between the County of Cape May with certain Municipalities within Cape May County for the Cape May County Animal Shelter.  
(This Resolution authorizes Shared Services Agreements between the County and certain Municipalities for animal sheltering services.)
6. Resolution authorizing a Shared Services Agreement with the New Jersey Department of Human Services to utilize Woodbine Developmental Center in time of crisis.  
(This Resolution authorizes the County to enter into an agreement with the State for the provision of a site to be used during any declared emergency situation.)
7. Resolution appointing certain County employees to their permanent position in their respective offices (Emergency Management).  
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)

8. Resolution extending Contract No. 14-37 with Capehart Scatchard for provision of workers' compensation counsel services for County of Cape May employees until June 30, 2016.  
(This Resolution extends the contract with Capehart Scatchard for provision of workers' compensation counsel services for county employees to June 30, 2016.)
9. Resolution Transferring Funds 2015 Budget.  
(This Resolution authorizes the transfer of funds from one department to another department.)

**INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY**

10. Resolution granting and amending various Leaves of Absence to County Employees.  
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
11. Resolution establishing a new petty cash fund for the Department of Social Services in the amount of \$50.00.  
(This Resolution authorizes a petty cash fund in the amount of \$50.00 be established for the Department of Social Services.)
12. Resolution approving the Fiscal Year 2017 Cape May County Municipal Alliance Plan.  
(This Resolution authorizes that the Board approves the Fiscal Year 2017 Municipal Alliance Plan prepared by the Mental Health, Alcohol and Drug Abuse Board, and authorizes that it be submitted to the Governor's Council on Alcoholism and Drug Abuse.)
13. Resolution authorizing subcontract renewal with Arc of Cape May County Inc., for respite services program for persons with developmental disabilities in the amount of \$40,000.00.  
(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with the ARC of Cape May County Inc., from 1/1/2016 through 12/31/2016 to provide a respite services program for persons with developmental disabilities for Cape May County Human Services Department.)
14. Resolution authorizing subcontract renewal with Jersey Cape Diagnostic, Training and Opportunity Center, Inc., for extended employment opportunities program for Cape May County disabled adults in the amount of \$39,900.00.  
(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with Jersey Cape Diagnostic, Training and Opportunity Center Inc., from 1/1/2016 through 12/31/2016 to provide an extended employment opportunities program for Cape May County disabled adults for the Cape May County Human Services Department.)
15. Resolution authorizing subcontract renewal with Puerto Rican Action Committee of Southern NJ, Inc., for Hispanic community social service linkage program for residents of Cape May County in the amount of \$23,316.00.  
(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with Puerto Rican Action Committee of Southern NJ, Inc., from 1/1/2016 through 12/31/2016 to provide a Hispanic community social service linkage program for residents of Cape May County for Cape May County Human Services Department.)
16. Resolution authorizing subcontract renewal with South Jersey Legal Services, Inc., for non-criminal civil case legal services in the amount of \$15,000.00.

(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with South Jersey Legal Services Inc., from 1/1/2016 through 12/31/2016 to provide non-criminal civil case legal services for Cape May County Human Services Department.)

17. Resolution authorizing subcontract renewal with Cape Counseling Services, Inc., for outpatient mental health and psychiatric services in the amount of \$246,873.00.  
(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with Cape Counseling Services, Inc. from 1/1/2016 through 12/31/2016 to provide an outpatient mental health and psychiatric services program for Cape May County Human Services Department.)
18. Resolution authorizing subcontract renewal with Cape May County Council on Alcoholism and Drug Abuse Inc., (Cape Assist) for student life skills program in the amount of \$19,350.00.  
(This Resolution authorizes a subcontract renewal (year 5 of a five year period) with Cape May County Council on Alcoholism and Drug Abuse Inc., (Cape Assist) from 1/1/2016 through 12/31/2016 to provide a student life skills program for Cape May County Human Services Department.)
19. Resolution authorizing subcontract renewal with Cape Counseling Services, Inc. to provide intensive supervision program for court involved youth in the amount of \$161,757.00.  
(This Resolution authorizes a subcontract renewal (year 2 of a five year period) with Cape Counseling Services, Inc., from 1/1/2016 to 12/31/2016 to provide an intensive supervision program for court involved youth for Cape May County Human Services Department.)
20. Resolution authorizing subcontract renewal with Cape May County Council on Alcoholism and Drug Abuse, Inc. dba Cape Assist for station house adjustment program for Cape May County youth in the amount of \$26,580.00.  
(This Resolution authorizes a subcontract renewal (year 2 of a five year period) with Cape May County Council on Alcoholism and Drug Abuse, Inc. dba Cape Assist from 1/1/2016 to 12/31/2016 to provide a station house adjustment program for Cape May County youth for Cape May County Human Services Department.)
21. Resolution authorizing subcontract renewal with Jersey Cape Diagnostic, Training and Opportunity Center, Inc., for probation pathways program for court involved youth in the amount of \$47,948.00.  
(This Resolution authorizes a subcontract renewal (year 2 of a five year period) with Jersey Cape Diagnostic, Training and Opportunity Center, Inc., from 1/1/2016 to 12/31/2016 to provide a probation pathways program for court involved youth for Cape May County Human Services Department.)
22. Resolution authorizing various Professional Service Agreements for the Department of Health.  
(This Resolution authorizes various Professional Service Agreements effective 1/1/16 through 12/31/16.)
23. Resolution authorizing Professional Service Agreements with various chemical, biological, radiological, nuclear, and explosive responders (CBRNE) for Health Department in an amount not to exceed \$2,000.00 each.  
(This Resolution authorizes Professional Service Agreements with Harry Wozunk, Mike Eck, and James Sampson for CBRNE response (coverage of on-call outs) for Hazardous Materials Program effective January 01, 2016 through June 30, 2016.)

**INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO**

24. Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.  
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
25. Resolution reconfirming Resolution No. 113-16 and 115-16 adopted January 26, 2016.  
(This Resolution reconfirms and ratifies the following Resolutions as adopted by the Board of Chosen Freeholders at a regular meeting held on January 26, 2016:
  1. Resolution No. 113-16: Transferring Funds 2015 Budget.
  2. Resolution No. 115-16: Awarding contract to Asphalt Paving Systems, Inc. in the amount of \$3,246,000.00 for Commonwealth Avenue (CR619) Resurfacing Improvements from Sea Isle City Border to Corsons Inlet Bridge, Township of Upper.)
26. Resolution authorizing Indemnification Agreement with Middle Township Middle School to hold its first ever Color Run on April 30, 2016.  
(This Resolution grants permission to Middle Township Middle School to hold a 1 mile fun run/5k fundraising event at the County Park on April 30, 2016.)
27. Resolution appointing members to the Advisory Commission on the Status of Women.  
(This Resolution appoints Violet Rixey a member to the Advisory Commission on the Status of Women, Term to expire February 9, 2019.)
28. Resolution revising County of Cape May Title VI Plan applicable to Fare Free Transportation.  
(This Resolution authorizes the revisions through February 9, 2016 of the County's Title VI Plan.)
29. Resolution authorizing an Open-End Agreement with Comcast Spotlight, Inc. for various advertising for all Cape May County Departments.  
(This Resolution authorizes an agreement with Comcast Spotlight for advertising for all County departments for a period of one (1) year, effective January 1, 2016, with two (2) one-year renewal options.)
30. Resolution authorizing renewal of Flood Insurance coverage with Harleysville Insurance Company of New Jersey for property located at 4800 Central Avenue, Sea Isle City, New Jersey in the amount of \$2,035.00.  
(This Resolution renews Flood Insurance Policy #87051406432015 for the term of 01/25/16 through 01/25/17.)
31. Resolution authorizing renewal with Proselect Insurance Company for General and Professional Liability coverage for Health Department Out-Patient Clinic in the amount of \$6,527.00.  
(This Resolution authorizes renewal of Policy #002NJ0000008654 for the Health Department Out-Patient Clinic retroactive from October 6, 2015 through October 6, 2016.)
32. Resolution authorizing New Public Official Bond with RLI Insurance Company for Kenneth Bispels, Division Director, County Treasurer's Office in the amount of \$1,750.00.  
(This Resolution authorizes new Bond No. LSM0827498 for Kenneth Bispels, Division Director for the term of 01/12/16 through 01/12/17.)

33. Resolution authorizing renewal with RLI Insurance Company for Public Official Bond for M. Susan Sheppard, Surrogate in the amount of \$350.00.  
(This Resolution renews Bond #LSM0473757 for M. Susan Sheppard, Surrogate for the term 01/01/16 through 01/01/17.)
34. Resolution authorizing renewal with RLI Insurance Company for Public Official Bond for Francine Springer, County Treasurer in the amount of \$3,500.00.  
(This Resolution renew Public Official Bond #LSM0408879 for Francine Springer, County Treasurer for the term 01/01/16 through 01/01/17.)
35. Resolution authorizing renewal with RLI Insurance Company for Public Official Bond for Gary G. Schaffer, Sheriff in the amount of \$500.00.  
(This Resolution renews Public Official Bond #RSB4133388 for Gary G. Schaffer, Sheriff for the term 01/01/16 through 01/01/17.)
36. Resolution authorizing renewal with Landmark American Insurance Company for Professional Liability coverage for Firefighting Instructors & Deputy Fire Marshals in the amount of \$5,400.00.  
(This Resolution authorizes renewal of Policy Binder #LHR748531 retroactive for the period 12/07/15 to 12/07/16.)
37. Resolution authorizing issuance of proprietary specifications and authorizing use of competitive contracting to furnish and deliver data service on tax records and reports, for Board of Taxation.  
(This Resolution authorizes the issuance of proprietary bid specifications pursuant to N.J.S.A. 40A:11-13(d) and N.J.A.C. 5-34-9.1(2)(b) and authorizes the use of competitive contracting pursuant to N.J.S.A. 40A:11-4.1 et seq. and N.J.A.C. 5:34-4 et seq.)

**INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR**

38. Resolution authorizing Cape May County to become a member of the Mid-Atlantic Aviation Partnership in furtherance of its economic development program relating to Unmanned Aviation Systems (UAS).  
(This Resolution authorizes the County's application to become a member of the Mid-Atlantic Aviation Partnership, in furtherance of its economic development activities relating to unmanned aerial systems (UAS).)
39. Resolution authorizing the County of Cape May to enter into an Encroachment Agreement with West Sunset Retail, LLC regarding right-of-way along Sunset Boulevard, Borough of West Cape May.  
(This Resolution authorizes a formal agreement between the County of Cape May and the owner of said property to allow for an encroachment into the County right-of-way of Sunset Boulevard, West Cape May.)
40. Resolution authorizing release of performance guarantee in the amount of \$12,974.50 to Nicholas George for improvements to 34<sup>th</sup> Street (County Route #623), City Of Ocean City.  
(This Resolution authorizes release of reimbursement for a Check (number #1017) held as a performance guarantee for improvements within the County right of way for Nicholas George, City of Ocean City.)
41. Resolution authorizing the discharge of a Tri-Party Allocation Agreement between the County of Cape May, Harbor Place Development, LLC and TD Bank, N.A. concerning Block 136, Lot 14, Middle Township.  
(This Resolution authorizes the discharge of a Tri-Party Allocation Agreement between the above-captioned parties upon the completion of conditions required under approvals by the County Planning Board.)

42. Resolution appointing certain County employees to their permanent position in their respective offices (Road Department).  
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)
43. Resolution authorizing the use of competitive contracting for Professional Construction Engineering Services on an As-Needed Basis.  
(This Resolution is to establish a pool of consultants to provide professional construction engineering services on an as-needed basis for a one (1) year term beginning May 1, 2016 with one (1) additional year at the County's option.)
44. Resolution consenting to Township of Upper Ordinance No. 01-2016 and Ordinance amending Chapter VII Schedule I Entitled "No Parking".  
(This Resolution consents to Upper Township Ordinance No. 01-2016 and Ordinance amending Chapter VII Schedule I entitled "No Parking.")
45. Resolution authorizing approval to submit a Grant Application and execute a Grant Agreement with the New Jersey Department of Transportation for 2015 Local Bridges Future Needs Program.  
(This Resolution authorizes the County to apply for funds from the State's Transportation Trust Fund for needs of local bridge improvements for the year 2015. The applications are for improvements to the Roosevelt Boulevard (CR623) Bridge over Crook Horn Creek and 17<sup>th</sup> Street Culvert in Ocean City.)
46. Resolution closing the contract and accepting the work of Perna Construction, LLC for 2014 Miscellaneous Drainage I, Landis Avenue at 59<sup>th</sup> Street, Cape May County, NJ.  
(This Resolution accepts the work and closes the contract.)
47. Resolution closing the contract and accepting the work of Perna Construction, LLC for Re-Bid 2014 Miscellaneous Drainage II on an As-Needed Basis throughout Cape May County.  
(This Resolution accepts the work and closes the contract.)
48. Resolution approving contract documents for Re-Bid Cape May County Correctional Center and authorizing the Clerk of the Board to advertise for bids for same.  
(This Resolution accepts specifications and contract documents and authorizes the Clerk to advertise for bids for same.)
49. Resolution authorizing approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for 2016 Local Bridges Future Needs Program.  
(This Resolution authorizes the County to apply for funds from the State's Transportation Trust Fund for needs of local bridge improvements for the year 2016. The application is for improvements to the Roosevelt Boulevard (CR623) Bridge over Crook Horn Creek.)
50. Resolution authorizing Change Order No. 2 in the amount of \$0.00 to South State, Inc. for Ocean Drive (CR619) Permanent Emergency Repairs from 4<sup>th</sup> Avenue to Townsends Inlet Bridge, Borough of Avalon.  
(This Resolution authorizes South State, Inc. to substitute different permeable base from that specified. The substitution is based upon the availability of material and results in a \$0.00 change order.)
51. Resolution authorizing Change Order No. 6-Final in the amount of <\$199,901.40> to Asphalt Paving Systems, Inc. for Bay Avenue (CR656) Resurfacing Improvements from 6<sup>th</sup> Street to 18<sup>th</sup> Street in Ocean City.

(This Resolution authorizes a change order to adjust quantities that reflect the as-built conditions.)

52. Resolution authorizing execution of Conservation Easement with NJ Department of Environmental Protection for the lands of Cape May County Airport in the Township of Lower.

(This Resolution authorizes execution of Conservation Easement with NJ Department of Environmental Protection for the lands of Cape May County Airport in Lower Township. As part of the NJDEP permit condition, wetland areas identified within the Cape May County Airport are to forever be restricted from development.)

### **Public Hearing for CAP Bank**

Resolution (114-16) to exceed the County Budget Appropriation limits and to establish a CAP Bank for Fiscal Year 2016 N.J.S.A. 40A:4-45.15(b).

Motion to close the Public Hearing.

Motion to establish the CAP Bank for Fiscal Year 2016.

MOTION TO PAY BILLS AND CHECKS BE TRANSFERRED TO THE COUNTY

PUBLIC COMMENTS

ADJOURN

**CAUCUS MEETING OF THE BOARD OF CHOSEN FREEHOLDERS  
HELD ON TUESDAY, FEBRUARY 9, 2016 AT 5:30 P.M.  
IN THE COUNTY ADMINISTRATION BUILDING  
4 MOORE ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL

Discussion:

1. Kevin Lare- Purchasing Report
2. Dale Foster - Engineer's Update
3. Broker of Record, Health Benefits-Presentation

ADJOURN